



DISTRICT ONE MEDICAL EXAMINER

Job Title:	Forensic Autopsy Technician	Location:	Pensacola, FL – Central Office
Department/Group:	Morgue	Benefit Group:	1
Position Type:	Full-time, Non-Exempt	Pay:	\$21.50-\$24.50/Hourly
Supervision:	Morgue Supervisor		
Job Description			
The District One Medical Examiner’s Office provides medicolegal death investigation services for Escambia, Santa Rosa, Okaloosa, and Walton Counties—serving nearly 800,000 residents in the western Florida Panhandle. The primary office is in Pensacola, with a new facility planned for Santa Rosa County. Our mission is to provide quality, transparent, and compassionate death investigation services to the residents of District One. The Forensic Autopsy Technician Performs technical and administrative work in support of autopsies and morgue operations under the supervision of the Morgue Supervisor and Forensic Pathologists. The omission of specific duties does not exclude them if the work is similar or logically related. Integrity, diligence, professionalism, and teamwork are expected of all employees.			
Essential Duties			
• Prepare autopsy forms, diagrams, and specimen containers for toxicology, evidence, and tissue prior to autopsy • Photograph body, personal belongings, and evidence items for case documentation • Obtain decedent fingerprints for identification purposes • Remove and weigh all organs to prepare for gross examination by the Forensic Pathologist • Maintain toxicology, evidence, and tissue specimens for easy retrieval and keep appropriate logbooks and chain of custody when collecting, receiving, storing, or transferring bodies, evidence, toxicology, and tissue specimens • Restore body following postmortem examination by replacing organs, packing cavities, suturing the body closed, washing and disinfecting the remains, and returning the body to refrigerated storage • Release bodies to authorized parties and ensure bodies are correctly tagged (labeled) • Maintain records for the reception, transfer, and release of bodies and personal effects • Clean morgue/attendant areas, instruments, equipment, floors, autopsy tables/attachments, dissecting area, and refrigerated storage by ensuring that surfaces are free of bodily fluids, airborne pathogens, and other undesirable materials • Assist with record keeping and general clerical duties (i.e., data entry, photocopying, receiving, opening, scanning, labeling, and sorting packages and supplies); enter data into the case management system • Operate necessary equipment (X-Ray, Body Lift, Autopsy Tables, etc.) • All other duties as needed or required			
Minimum Qualifications			
• Bachelor’s degree in forensic science, biology, anthropology, criminology, or a related field. • Valid Florida driver’s license or ability to obtain within 30 days of hire. • Successful background check, motor vehicle record review, and pre-employment drug screen.			



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- Ability to lift or move 100–200 pounds independently or with assistance.

Preferred Qualifications

- Experience in healthcare, forensic science, or funeral services.
- Coursework or knowledge in human anatomy and physiology.
- Familiarity with laboratory and biohazard safety procedures.
- Knowledge of tissue handling, chain-of-custody documentation, and autopsy instrumentation.
- Understanding of OSHA, HIPAA, and bloodborne pathogen standards.

Working Conditions

- Occasional holidays, weekends, or overtime as needed.
- Routine exposure to biohazards, chemicals, and potentially distressing materials (PPE provided and required).
- Work involves standing, lifting, and working in refrigerated environments.
- Must tolerate strong odors and graphic postmortem findings while maintaining professional composure.
- Requires strict adherence to confidentiality and evidence-handling standards.

Equal Opportunity Statement

The District One Medical Examiner's Office is an Equal Opportunity Employer and maintains a drug-free workplace.

How to Apply

Email resume and three professional references to nwashburn@d1meo.org
Attn: Nick Washburn, Morgue Supervisor