

**Medicolegal (Medical) Death Investigator II (Individual Contributor VI) - (910125.N.Individual Contributor VI.13)**

**Position Title**

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Medicolegal (Medical) Death Investigator II (Individual Contributor VI)

**Organizational Unit**

Johnson County KS -> Department of Health and Environment -> DHE-Medical Examiner Office

**Location**

Johnson County - KS US (Primary)

**Position Grade**

16.16 Non-Exempt

**Pay Range (actual pay depends on qualifications)**

\$24.51 - \$36.77

**Employment Category**

Fulltime-Regular (40 hrs, Full Benefits)

**Work Schedule**

days, nights, evenings, weekends, or rotating. May include on-call.

**Job Description**

Johnson County Health & Environment department is looking for a qualified candidate to fill the position of a **Full-time Medicolegal (Medical) Death Investigator II**. The position is located in Olathe, KS. **This position will remain open until Thursday, December 1, 2022.**

The Death Investigator II will assist the Chief Medical Investigator with investigations of sudden and unexpected deaths. This position will develop and evaluate information obtained from observations, interviews, and reviews of various records. This position will also provide written and oral reports regarding investigation findings and will primarily take reports of death from home, respond to death

scenes as needed, and conduct the acceptance of the individual into the office from the transport company when applicable.

Other essential duties will include:

- Responds promptly to various death scenes and acts as primary official in charge of the body, personal effects, medications, and evidence; takes photographs and interviews witnesses to obtain a statement reflecting the circumstances of death; ensures the proper handling of the body in accordance with established statutes, policies, and procedures; ensures proper receipt and disposition of all evidence and personal effects.
- Establishes jurisdiction and conducts an independent and thorough investigation of all deaths which are under the jurisdiction of the Medical Examiner including: sudden, unexplained, unusual or suspicious deaths; work-related deaths; deaths of individuals less than 18 years of age; in-custody deaths; deaths with a cause noted to be of public interest; homicides, suicides, accidental, and undetermined manners of death; deaths when the decedent was in apparent health; deaths when the decedent was not regularly attended by a licensed physician; or when a physician refuses to sign the death certificate. Ensures the accuracy, completeness and timeliness of investigations, as well as compliance with local, state and federal laws governing the same; will assist in the investigation of homicides, suicides, and accidental deaths with law enforcement agencies; obtains medical records in deaths being investigated as needed; applies professional knowledge and accepted practices in performing the same.
- Prepares a comprehensive electronic report detailing the necessary case demographics and a summary of the scene and circumstances surrounding any death occurring under the jurisdiction of the Medical Examiner, utilizing hospital records, interviews with relatives, friends and other contacts, and other information.
- At the direction of the Medical Examiner, Chief Medical Investigator, or his/her designees, orders required identification records. Facilitates transportation services for decedents where jurisdiction is assumed and examination is requested or required; provides information to the Medical Examiner or his/her designee to aid in the ruling of cause, manner, as well as information regarding contributing factors to the death; uses established policies and procedures to facilitate this responsibility; and communicates with the Chief Medical Investigator and the Medical Examiner regarding complicated death investigations
- Conducts doll reenactments on cases of infant deaths where such reenactments are needed to determine cause and/or manner of death.
- Upon request, presents case findings to all allied authorities such as the police and the District Attorney; testifies in civil and criminal court including preparation and conferences; maintains the integrity and professionalism of the same; verifies, signs, and forwards forms to the proper officials; maintains these records for all deaths; ensures the accuracy, completeness, and timeliness of the same; ensures proper chain of custody; and reviews incomplete and/or pending cases for accuracy and completeness; releases evidence to the appropriate investigating law enforcement agency
- Coordinates with the investigating law enforcement agency for the processing of homicides and/or suspicious deaths. Conducts and/or assists in body examinations during the processing of homicide and suspicious deaths, including but not limited to documentation of injuries, collection of property and/or evidence, fingerprinting, and photography
- Coordinates dissemination of information to family, friends, law enforcement agencies and the public in accordance with Medical Examiner's Office policies; ensures that family members are aware of the support services available to them; coordinates with funeral homes for disposition

of remains and associated property; and coordinates release of evidence to investigating agencies.

### Job Requirements

A Bachelor's degree with major coursework in criminal justice, forensics, crime scene investigation, anthropology, medicolegal death investigation, law enforcement, biology, anatomy, pharmacology, nursing, funeral sciences or relevant studies and three (3) years of full-time experience as a medical investigator, deputy coroner, law enforcement officer, mortician, emergency medical technician, or related field. **A certification with the American Board of Medicolegal Investigators (ABMDI).** And a valid driver's license with an acceptable driving record is also required.

The ideal candidate must possess knowledge and skills in digital photography; dealing with distraught, upset and violent family members, friends and witnesses; the ability to operate computer equipment and use software programs to complete required paperwork, reports, and email correspondence. Have knowledge of and applicable laws, statutes, and chain of custody requirements; medical terminology, human anatomy, investigation techniques, and methods, particularly as they relate to a death investigation and of prescription medications and their uses.

*Education can substitute for experience & experience can substitute for education.*

### **Physical, Environmental, and Special Working Conditions:**

- Sensory abilities, including special vision and/or hearing requirements related to examinations of death scenes and decedents at those scenes.
- Excessive standing and/or walking: 25%
- Bending over and/or kneeling: 20%
- Exposures to extreme temperatures, and/or fumes, chemicals, and/ or heights.
- Lifting: up to 125lbs
- Pushing, pulling, or rolling: up to 150lbs
- Shift work.
- Safety-sensitive job.
- Weather Essential job: Department and County Essential
- Uniform required.
- Must provide TB status and current Hepatitis B vaccination records prior to employment or obtain within six months.
- All County employees may be called upon to assist other departments in a declared emergency situation.
- Johnson County Government requires reference/background screening for all positions. Specified criteria may vary by Department/Agency.

### **Driving Status**

Primary (25% or more)