



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Forensic Morgue Supervisor [Classified Non-Competitive]			Salary R17 \$48,531.07 - \$68,387.05
Posting Number 700-22	Position Number 950369	Number of Positions 1	Posting Period * From: 08/12/2022 To: 08/26/2022
Location: Northern Regional Medical Examiner Office 325 Norfolk Street, Newark, NJ		Scope of Eligibility/Open to: Applicants who Meet the Requirements	
GENERAL DESCRIPTION			
<p>The Northern Regional Medical Examiner Office, is seeking a candidate to supervise Forensic Morgue Technician staff and work operations. This position will organize work assignments and provide instruction or assignment of training of new morgue technicians, which will also include performance evaluations and approval of Electronic Cost Accounting Timesheet System (eCATS). Additionally, this position will establish and implement procedures and oversee projects; prepare reports on cases; maintain appropriate records, equipment and files and also prepare the schedule of morgue technician coverage in conjunction with the pathologist schedule in autopsy.</p>			
REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)			
<p>PHYSICAL: Must be able to lift and manipulate human remains as needed to remove from the place of death and for the completion of postmortem examinations. Must be able to withstand prolonged hours of standing.</p> <p>EXPERIENCE: Three (3) years of experience as a Forensic Morgue Technician.</p> <p>LICENSE: Appointee must possess a driver's license valid in New Jersey.</p>			
IMPORTANT FILING INSTRUCTIONS			
<p>If interested in this position, you can reply in one of two ways:</p> <ul style="list-style-type: none"> • Forward the required documents electronically to: <i>PSTSME@doh.nj.gov</i> • Mail the required documents to: Jill Velez, Administrative Analyst 3 Office of the State Medical Examiner Reference Posting #700-22 New Jersey Department of Health PO Box 360 Trenton, NJ 08625-0360 			
		<p>Required documents:</p> <ul style="list-style-type: none"> • cover letter • resume • completed application, found at: http://www.nj.gov/health/forms/dpf-663.pdf <p><i>* Responses received after the closing date MAY be considered if the position is not filled.</i></p>	

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- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
 - *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
 - *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
 - *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
 - *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
 - **The New Jersey Department of Health is an Equal Opportunity Employer.**
 - *RESUME NOTE: Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*