



# VACANCY ANNOUNCEMENT

***The Department of Health has a career opportunity for qualified candidates for the following position:***

Title <b>Investigator 1, OCSME [Classified Competitive]</b>			Salary <b>120 \$54,463.97-\$77,013.11</b>
Posting Number <b>612-22</b>	Position Number <b>950386; 950393; 957654</b>	Number of Positions <b>3</b>	Posting Period * From: <b>07/21/2022</b> To: <b>08/04/2022</b>
Location: <b>Northern Regional Medical Examiner Office 325 Norfolk Street, Newark, NJ</b>			Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>

## GENERAL DESCRIPTION

The Northern Regional Medical Examiner Office is seeking qualified candidates to perform and document routine medicolegal death investigations in an accurate, comprehensive, and timely manner, in accordance with New Jersey statutes and regulations that govern the Office of the Chief State Medical Examiner. Qualified candidates will assist in obtaining and/or securing records and biological specimens from outside agencies for a complete medical/social background needed for identification purposes and to determine the cause and manner of death. The position will also utilize the Case Management System (CMS) and develop an organized, concise, and accurate death report in a timely manner to include preparing written reports of all investigative activities containing objective facts, findings, and assessments.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree in Forensic Science, Criminal Justice, or Nursing; or graduation from an accredited college or university with a Bachelor's degree in Physical or Natural Science with twelve (12) semester hour credits in physical or biological science, six (6) semester hour credits in human anatomy, and twelve (12) semester hour credits in chemistry.

**NOTE:** Possession of a valid registry basic certification issued by the American Board of Medicolegal Death Investigators (ABMDI) may be substituted for the Bachelor's degree.

**EXPERIENCE:** One (1) year of office and/or field experience conducting investigations, collecting evidence, and preparing investigative reports.

**NOTE:** A Master's degree in Criminal Justice and/or Forensic Science may be substituted for one (1) year of experience.

### LICENSE/CERTIFICATION:

**NOTE:** Appointees will be required to possess a valid registry basic certification from the American Board of Medicolegal Death Investigators (ABMDI) within two (2) years of appointment.

**NOTE:** Per N.J.S.A. 26:6B-10, a medicolegal death investigator who engages in the investigation of deaths pursuant to this subsection shall obtain certification from the American Board of Medicolegal Death Investigators within three years after the effective date of this act, or within three years after the person first takes action under this paragraph, whichever is later.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**NOTE:** To progress to the title of Investigator 2, OCSME, employees will be required to possess a valid registry basic certification from the American Board of Medicolegal Death Investigators (ABMDI) and have one (1) year of full-time experience as a Medicolegal Death Investigator (MLDI).

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:

**PSTSME@doh.nj.gov**

- Mail the required documents to:

**Jill Velez, Administrative Analyst 3  
Office of the State Medical Examiner  
Reference Posting #612-22  
New Jersey Department of Health  
PO Box 360  
Trenton, NJ 08625-0360**

**Required documents:**

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

*\* Responses received after the closing date MAY be considered if the position is not filled.*

- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
- *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
- *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
- *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
- *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
- **The New Jersey Department of Health is an Equal Opportunity Employer.**
- **RESUME NOTE:** Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.