



# VACANCY ANNOUNCEMENT

***The Department of Health has a career opportunity for qualified candidates for the following position:***

Title <b>Investigator 2, OCSME [Classified Competitive]</b>			Salary <b>123 \$58,765.38 - \$83,359.14</b>
Posting Number <b>531-21</b>	Position Number <b>957655</b>	Number of Positions <b>1</b>	Posting Period * <b>From: 10/06/2021 To: 10/20/2021</b>
Location: <b>Office of the Chief State Medical Examiner 120 South Stockton Street, 3<sup>rd</sup> Floor, Trenton</b>			Scope of Eligibility/Open to: <b>Applicants who Meet the Requirements</b>

## GENERAL DESCRIPTION

The Office of the Chief State Medical Examiner is seeking a candidate to review complex and sensitive investigations of deaths reported to the Regional or County Medical Examiner Offices, applying problem solving methods for routine and complex issues for case review evaluation and inspection of all medical examiner offices in New Jersey. This position will play a major role in disaster preparedness and emergency management activities and response. Responsibilities include, but not be limited to staffing the State Emergency Operations Center during planned or unplanned events and assisting in complex medicolegal operations that may occur as a result of a large-scale incident. The successful candidate will also play a role in the development of an inspection process for review of medical examiner offices and perform the duties of a medicolegal death investigator for reported cases such as Medical Aid in Dying and cases involving a death in police custody. Other functions of this position will surround the development of standard operating procedures and policies relating to medicolegal death investigation and fatality management services, taking a lead role in organizing educational sessions for the medicolegal death investigation system and representing the Office of Chief State Medical Examiner on fatality review boards as necessary.

## REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree in Forensic Science, Criminal Justice, or Nursing; or graduation from an accredited college or university with a Bachelor's degree in Physical or Natural Science with twelve (12) semester hour credits in physical or biological science, six (6) semester hour credits in human anatomy, and twelve (12) semester hour credits in chemistry.

**NOTE:** Possession of a valid registry basic certification issued by the American Board of Medicolegal Death Investigators (ABMDI) may be substituted for the Bachelor's degree.

**EXPERIENCE:** Two (2) years of office and/or field experience conducting investigations, collecting evidence, and preparing investigative reports, including a minimum of one (1) year of full-time experience as a Medicolegal Death Investigator (MLDI).

**NOTE:** A Master's degree in Criminal Justice and/or Forensic Science may be substituted for one (1) year of experience.

### LICENSE/CERTIFICATION:

**NOTE:** Appointees must possess a valid registry basic certification from the American Board of Medicolegal Death Investigators (ABMDI).

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

**NOTE:** To progress to the title of Investigator 3, OCSME, employees will be required to have three (3) years of full-time experience as a Medicolegal Death Investigator (MLDI).

## IMPORTANT FILING INSTRUCTIONS

If interested in this position, you can reply in one of two ways:

- Forward the required documents electronically to:

**PSTSME@doh.nj.gov**

- Mail the required documents to:

**Jill Velez, Administrative Analyst 3  
Office of the State Medical Examiner**

### Required documents:

- cover letter
- resume
- completed application, found at:  
<http://www.nj.gov/health/forms/dpf-663.pdf>

- *Newly hired employees must agree to a thorough background check that will include fingerprinting.*
- *If you are a candidate for a position in our Public Health and Environmental Laboratories, you may be subject to pre- and /or post-employment alcohol and drug testing.*
- *If you are a candidate for a position that involves direct client care in one of the State facilities/programs, you may be subject to pre- and/or post-employment drug testing/screening. The cost of any pre-employment testing will be at the candidate's expense. Candidates with a positive drug test result, or those who refuse to be tested and/or cooperate with the testing requirement, will not be hired.*
- *In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.*
- *In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.*
- ***The New Jersey Department of Health is an Equal Opportunity Employer.***
- ***RESUME NOTE:*** *Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.*