DISTRICT ONE MEDICAL EXAMINER – PENSACOLA, FLORIDA

POSITION: Forensic Investigator I or II (FULL-TIME POSITION)

START DATE: Immediate

HOURLY RATE: \$16.90 - \$21.97

CLOSING DATE: Until Filled



Under the direct supervision of the Investigations Supervisor, the Forensic Investigator (FI) is responsible for determination of jurisdiction, death investigation/scene investigation, scene photography, evidence preservation/collection, completing the medical examiner section of death certificates and interacting with local law enforcement.

This position is responsible for gathering circumstances and facts to aid the forensic pathologist in the identification of the deceased and in the determination of cause and manner of death. The FI will perform death certificate/cremation authorization request reviews, input data into the case management system and perform all other duties as required or assigned.

THIS POSITION WILL MAY BE LOCATED IN SANTA ROSA, OKALOOSA or WALTON COUNTY, Florida. Selected candidate will be required to live in Okaloosa, Walton or select portions of Santa Rosa or Bay County.

Minimum Qualifications: High School Diploma and 3 years relevant experience.

Preferred Qualifications: Associate Degree with 2 years relevant experience or a Bachelor's Degree in a relevant major.

Knowledge: Basic to intermediate medical terminology. Basic to intermediate anatomy and physiology. Basic understanding of death from myocardial infarction, CVA, organ failure, sepsis, accidental and nonaccidental trauma, asphyxiation, and other common causes of death. Basic understanding of common prescription, non-prescription and illicit drugs.

Abilities: Evaluate information from medical records. Submit concise and coherent reports in oral and written form. Establish and maintain cooperative professional work relationships with persons from a variety of organizations and agencies. Comfortably assist persons bereaved by the death of a loved one and professionally manage emotional situations related to death. Be able to concentrate on more than one task at a time and to make independent decisions.

Certificates, Licenses, Registrations: Must have reliable transportation with insurance and a valid driver's license. Must be able to obtain ABMDI registered status.

Physical Demands: Acceptable eyesight and hearing to perform investigator duties. Able to sit, stand, or walk for long periods of time, to walk up and down stairs, and to get into and out of vehicle repeatedly. Must be able to lift, carry, drag, or push, an average body weight of 150 to 200 lbs., both alone and with help. Must have gross motor skills to include hand dexterity, full use of fingers, hands, arms, and good grip strength to perform investigative duties.

Other Requirements: Able to work in hazardous or dangerous work areas or situations. Capable of working under stressful situations and while fatigued. Able to wear personal protective equipment, as required. Able and willing to work nights, weekends and holidays in a rotating schedule or as needed. This position is considered essential therefore you must be able to report to work during times of emergency declaration or mass fatality incidents.

Benefits: Health, Dental and Vision insurance. Non-contributing 401K plan. Paid Time Off and Paid Holidays. On-Call pay, vehicle mileage and clothing allowance. All required equipment will be supplied by the employer.

Send resumes to: jmartin@fldme.com

Jeff Martin – Director of Operations