



Office of the Medical Examiner

City of St. Louis

1300 Clark Avenue
St. Louis, MO 63103.2718

Office: 314.622.4971
Fax: 314.622.4933



APPLICATION FOR THE POSITION OF:

MEDICOLEGAL DEATH INVESTIGATOR I

ANNUAL SALARY RANGE: Minimum: \$36,400 Maximum: \$56,888

ABOUT THE POSITION:

This position is under the immediate supervision of the Medicolegal Investigations Supervisor. Conduct specialized medicolegal death investigations in the office and out in the field which occur within the jurisdiction of Medical Examiner Law RSMO Chapter 58.720 and occur within the geographic boundaries of the City of St. Louis.

MINIMUM REQUIREMENTS

Education and Experience:

Investigators will have ABMDI certification, an Associate/Bachelor's degree or advanced degree with major coursework in criminal justice, forensics, crime scene investigation, anthropology, medicolegal death investigation, law enforcement, biology, anatomy, pharmacology, nursing, funeral sciences or related studies. Investigators may also have five years prior work experience in a medicolegal, criminal investigative and or any equivalent combination of related education, or training that enable meeting the key requirements. Investigators are responsible for keeping their credentials and skills up to standards.

Licensing & Certification:

Must be a Missouri resident. St. Louis City resident preferred. Must possess a valid Missouri Class F Driver license at time of appointment. American Board of Medicolegal Death Investigation (ABMDI) certification is preferred.

Background Investigation:

Employment is contingent upon successful completion of a background investigation.

(over)



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RESPONSIBILITIES

Investigators will understand the Medical Examiner's role, function, laws, and jurisdictional requirements. Investigators will conduct medicolegal investigations into the cause, manner, and circumstances of death in accordance with the guidelines of the American Board of Medicolegal Death Investigators, the standards of the National Association of Medical Examiners, Homeland Security, and the Department of Justice. Investigators will safely operate a city vehicle to respond to and investigate deaths at a death scene. Investigators will practice universal health precautions and crime scene investigation protocols to preserve, avoid destruction, loss, or contamination of any forensic evidence. Investigators will maintain proper inventory and chain of custody of all property and evidence. Safe scene practices will be utilized at all times.

Telephone death investigations may involve interviewing witnesses including medical professionals, police officers, and family members regarding the details of a case. The types of death Investigators will encounter include natural and non-natural fatalities, child death, homicidal violence, suicide, drug/alcohol involved death, motor vehicular, after-the-fact deaths, deaths that occur in a home or public place, deaths due to environmental conditions, contagious or considered a public health threat and others as described in the state law. Investigators are also prepared to investigate multi-fatality incidents.

The Investigator prepares detailed narrative reports, in addition to requests for supporting medical documentation from outside agencies and law enforcement. Excellent writing and interview skills required. Strong attention to detail, telephone and computer skills are a necessity.

Investigators will interact with individuals undergoing major loss, grief, and bereavement. Investigators should have the mobility and stamina to work in a combined office and field setting; and ability to work quickly and independently in this busy urban Medical Examiner's Office. The office conducts investigations 365 days a year, 24 hours a day. Investigators must have flexibility to work evening, night, holiday and weekend shifts. He/she must work as a team player and pick up additional tasks as needed. He/she must maintain good communication with all members of the office. Investigators will be expected to attend training as directed by the Chief Medical Examiner, Forensic Office Administrator and Medicolegal Investigations Supervisor.

LAST DATE FOR FILING APPLICATION: Applications will be accepted until a sufficient number are received to fill the anticipated vacancies. Please submit application as soon as possible. Applications can be submitted on the Internet. Visit the City web site at <http://stlouis-mo.gov/jobs>



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