



CUYAHOGA COUNTY ANNOUNCES THE FOLLOWING CAREER OPPORTUNITY

Medical Examiner Investigator 1

Salary: \$44,532.80 - \$45,826.56

Hourly Rate: \$21.41 - \$22.03

Medical Examiner's Office

Location: 11001 Cedar Avenue
Cleveland, Ohio 44106

Reports to: Manager of Investigation & Morgue

Hours: Rotating Shift Work

24 hours/7Days a week Operation

This position is subject to civil service examination. Exam information will be sent to qualified applicants at a later date. If you wish to request military service credit, please email PRCEmploymentTesting@cuyahogacounty.us by the end of the application period. All communications about testing will be made via email, using the address on your online profile.

You must monitor your email for communications about testing and important deadlines.

REQUIREMENTS: High school diploma or equivalent with vocational or technical training or college coursework in biology, physiology, anatomy, criminal justice and/or pathology desirable, and three (3) years experience in a medical examiner's office, hospital, medical facility, or police department; or an equivalent combination of education, training, and experience. ABMDI certification is required within 18 months of date of hire. Completion of FEMA ICS 100, 200, and 700 courses is required within probationary period (180 days). Must be capable of obtaining a valid Ohio driver's license.

RESPONSIBILITIES: Receives reports of death from physicians, law enforcement agencies, hospital personnel, and other persons; dispatches ambulance crews as appropriate; obtains information regarding circumstances of death; obtains information on medical history and medications used; determines whether the case is within the legal jurisdiction of the Medical Examiner. Performs investigations as to the circumstances of death in compliance with local, state, and federal laws, regulations and department protocol; interviews relevant persons including family members, law enforcement, and safety officers; examines the body to determine if death is due to homicide, suicide, accident, sudden unexpected infant death (SUID) or from non-traumatic causes; secures physical, scientific, and pathological evidence such as clothing, weapons, drugs, bodily fluids, specimens, and liver temperatures; photographs physical evidence and the scene of death; completes relevant forms and enter information into computer; documents times actions taken prepare a report on the scene investigation; notifies families. Receives and releases bodies; catalogs and secures property and medications; undresses and tags bodies on arrival at the morgue; documents height, weights, eye and hair color; completes paperwork to release the body to funeral home; releases information to the media as appropriate. Communicates with a variety of members of the public, family members, pathologists, police department personnel, funeral homes, hospitals, and other investigators; reports deaths to LifeBanc; answers questions regarding history, circumstances and physical examination of decedent. Attends and participates in professional group meetings, conferences, seminars and trainings; may give presentations; stays abreast of new trends and information in the field.

APPLICATION PROCEDURE: Please complete an on-line profile. Applications and resumes will only be accepted through the on-line process. All job offers are made with the understanding that prospective employees pass a drug test and a criminal background investigation prior to being hired.

Applications must be received by 4:30 pm, February 07, 2018

Reasonable accommodation is available to all employees and applicants. If you have a disability that needs to be accommodated, please contact the Department of Human Resources/ADA Coordinator at (216) 443-7190.

Please note that this position may be subject to an oath of office and/or bonding requirements pursuant to Chapter 107 of the Cuyahoga County Code.

Equal Opportunity Employer - Smoke-free and Drug-free Workplace.

Visit our website: www.cuyahogacounty.us

Posted: 12/28/2017