

**OFFICE OF CHIEF MEDICAL EXAMINER  
CITYWIDE JOB VACANCY NOTICE**

**Civil Service Title:** City Medical Examiner  
**Title Code:** 53859  
**Office Title:** City Medical Examiner II

**Level:** II

**New Hire:** \$164,533  
**Incumbent:** \$176,318  
**Maximum:** \$207,432  
**Work Location:** Citywide  
**Number of Positions:** 2

**Division/Work Unit:** Forensic Pathology  
**Hours/Shift:** 37.5 hours per week; including holidays, and weekends

**The Office of Chief Medical Examiner investigates cases of persons who die within New York City from criminal violence, by accident, by suicide, suddenly when in apparent health, when unattended by a physician, in a correctional facility or in any suspicious or unusual manner or where an application is made pursuant to law for a permit to cremate a body of a person.**

***We exist to provide answers in support of families, victims and community during times of profound need.***

**JOB DESCRIPTION**

The core values of the OCME are to put the mission of the agency first, to be truly dedicated and to have integrity in every aspect of our professional life. Under administrative direction, and with wide latitude for the exercise of independent initiative and judgment, s/he will perform difficult and complex assignments and investigations which include cases of suspicious death and those deaths resulting from criminal violence. A City Medical Examiner II is responsible for confidential investigations and will supervise the work of City Medical Examiners I. Duties include but are not limited to:

- Orders the body to the Medical Examiner's Office for autopsy or other purposes indicated by circumstances.
- Performs autopsies when indicated.
- Carries out necessary histological examinations of tissues and other microscopic examinations.
- Selects organs and tissues for toxicological examinations and materials for serologic examinations.
- Prepares reports on the results of investigations and examinations, and promptly files the reports in the Office of Chief Medical Examiner.
- Certifies the cause of sudden deaths, unexpected deaths and deaths resulting from violence; certifies such causes on the basis of the complete findings of the postmortem and related examinations.
- Testifies before grand juries and in court as an official of the Office of Chief Medical Examiner.
- Reports the findings of deaths reported to the Office of Chief Medical Examiner to proper official agencies as required by applicable law.
- Investigates applications for cremation.
- Provides consultations in neuropathology or pediatric pathology for other pathologists serving in the Office of Chief Medical Examiner.
- Certifies the cause of death in such complex and sensitive cases when greater discretion, judgment and expertise are required.
- Develops new policies, methods and techniques in the investigation of deaths.
- Consults with law enforcement agencies, courts, and other City and governmental agencies on confidential policies and problems of mutual concern.
- Provides consultations in neuropathology or pediatric pathology for other pathologists serving in the Office of Chief Medical Examiner.
- Performs teaching and administrative duties as assigned.

**QUALIFICATION REQUIREMENTS**

A valid license to practice medicine in the State of New York and completion of one of the following requirements:

1. Two years of an approved residency in anatomical pathology, or three years of an approved residency in anatomical and clinical pathology, and evidence of having performed at least 75 autopsies; or
2. An accredited residency training program in neuropathology or pediatric pathology.

**SPECIAL NOTE:** To be eligible for placement in Level II, the selected candidate must either:

1. Be certified in forensic pathology by the American Board of Pathology in addition to meeting one of the following requirements:
  - a. Evidence of having performed at least 350 autopsies; or
  - b. One year of satisfactory performance at Assignment Level I.

**OR**

2. Be certified in neuropathology or pediatric pathology by the American Board of Pathology.

**SPECIAL NOTE**

1. The selected candidate will be required to provide a DNA sample by swabbing.
2. This position has been identified as "essential." During ALL weather & emergency events, "essential" positions may require 24-hour availability

**ADDITIONAL INFORMATION**

**Earn a competitive salary, health benefits, and a pension by working for NYC!**

**Health Benefits**

- **For a summary of the health plans offered and rates please visit**  
<http://www1.nyc.gov/site/olr/health/summaryofplans/health-full-spd-page.page>
- **For a summary of the supplemental health benefits, such as dental and vision plans, for City Medical Examiners available through the Doctors Council Union Welfare Fund, please visit**  
<http://www.doctorscouncil.org/benefit-welfare-funds/>

**Defined Pension Plans**

The New York City Employees’ Retirement System (NYCERS) is a defined benefits retirement plan.

- For a full description of retirement benefits available through NYCERS, please visit [www.nycers.org](http://www.nycers.org)

TO APPLY, PLEASE SUBMIT RESUME AND COVER LETTER TO THE NEW YORK CITY’S E-HIRE WEBSITE:  
<https://a127-jobs.nyc.gov>

NO PHONE CALLS		
POST DATE: AUGUST 2017	POST UNTIL: UNTIL FILLED	JOB ID #287408

The City is an Equal Opportunity Employer  
The Official NYC Web Site: [www.nyc.gov](http://www.nyc.gov)