

**MEDICOLEGAL DEATH INVESTIGATOR**

OPENING DATE: 04/04/17**CLOSING DATE:** 04/18/17 11:59 PM**DEPARTMENT:** Medical Examiner's Office**LOCATION:** Medical Examiner, 1801 Hickman Road, Des Moines**HOURS:** TBD**SALARY:** \$58,709.00 - \$77,012.00 Annually**BARGAINING UNIT:** Professional AFSCME**SALARY GRADE:** 21**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Advanced knowledge of medical protocol, medical terminology and causes of death.
- Knowledge of principles/practices of forensic death investigation.
- Knowledge of investigative techniques to determine the cause of death.
- Knowledge of procedures for collection/admission of legal evidence.
- Knowledge of the Polk County Medical Examiner protocols/procedures.
- Ability to communicate tactfully and effectively with law enforcement, medical personnel, and family members of the deceased under highly stressful conditions.
- Ability to interview witnesses and family members.
- Ability to keep accurate records and prepare detailed reports.
- Ability to push, pull, roll, and move objects/bodies weighing up to 100 pounds and assist in moving heavier objects/bodies.
- Ability to squat, bend, and twist from the waist.
- Ability to load/unload bodies from the Medical Examiner's vehicle.
- Ability to travel throughout Polk County and remain in the County while on duty.
- Ability to work outdoors in all weather conditions, including exposure to rain, snow, cold, heat.
- Ability to walk on uneven surfaces.
- Ability to obtain and maintain Registry Level certification as a Medicolegal Death Investigator by the American Board of Medicolegal Death Investigator's within three (3) years of appointment.
- Must be able to tolerate and work in hazardous environments, handle sights, sounds, and odors in a sometimes stressful environment.
- Ability to establish and maintain effective working relationships with other County employees, physicians and other health care professionals, and the general public.
- Ability to obtain/maintain a valid driver's license issued by the State of Iowa.
- Must be willing to accommodate a work schedule of 24-hour-per-day on-call coverage for the office and respond to calls in a timely manner.
- Must be available to work nights, weekends, and holidays.

TRAINING AND EXPERIENCE:

- Graduation from a four-year college or university with major coursework in nursing, medicine, other health related field or criminal justice, and
- Two years' experience as a licensed or certified nurse, medical care provider or medicolegal death investigator, or
- Any equivalent combination of training and experience that will have provided the required knowledge, skills and abilities.

Special Requirements:

- Must possess/maintain licensure as a registered nurse in the State of Iowa as issued by the Iowa Board of Nursing or certification by the American Board of Medicolegal Death Investigators.
- Must attend the St. Louis University School of Medicine Basic Medicolegal Death Investigation Course within two (2) years of appointment.
- Must be able to obtain and maintain Registry Level certification as a Medicolegal Death Investigator by the American Board of Medicolegal Death Investigator's within three (3) years of appointment.

- Candidate must pass a post-employment offer physical examination and Physical Capacity testing to ensure candidate meets the essential physical requirements of the position as shown on the attached [Physical Capacity Profile](#).
- A criminal background check may be required.
- A drug screen may be required prior to final offer of employment.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.polkcountyiowa.gov/hr/job-opportunities/>

An Equal Opportunity Employer

OUR OFFICE IS LOCATED AT:
111 Court Avenue Suite 390 Human Resources
Des Moines, IA 50309
515-286-3200
515-286-3201
humanres@polkcountyiowa.gov
